



Washington State Liquor Control Board

Transition to Private Liquor Sales: 1183 Fact Sheet

Issue Title: Central Warehousing

Effective Date: December 8, 2011

Creates a new section in RCW 66.28.

Background

1. A retailer authorized to sell wine and/or spirits may accept delivery of wine and/or spirits at one or more warehouse facilities registered with the Board.
2. A retailer may deliver from its registered warehouse facility to:
 - their own licensed premises; and if their liquor license permits;
 - to on-premises wine and/or spirits retailers; and
 - to other registered warehouse facilities.

Requirements

1. (1) Each retail liquor licensee having a warehouse facility where they intend to receive wine and/or spirits must register their warehouse facility with the Board by submitting the following information:
 - Documentation that shows the licensee has a right to the warehouse property;
 - A sketch of the interior of the warehouse facility indicating the designated area the licensee will be storing product. There must be a physical barrier separating product purchased by different ownership entities. (Example: If ABC Grocery and My Grocery, each licensed to a different ownership entity, both lease space in a warehouse facility, the wine and/or spirits must be in separate areas separated by a physical barrier.)
2. Retail liquor licensees must keep the following records for three years:
 - Purchase invoices and supporting documents for wine and/or spirits purchased; and
 - Invoices showing incoming and outgoing wine and/or spirits (product transfers).

How to Register your Warehouse Facility

1. Please submit the documentation listed in the “Requirements” section above.
2. Please submit a completed [Warehouse Registration](#) form.

When the WSLCB Licensing Division receives the request:

- Licensing staff will review the request and required documents. If any documentation is missing staff will contact the licensee for additional documents and/or information.
- When all documents are received, staff will enter the warehouse facility information into the licensing system and send a letter to the licensee informing them the warehouse has been registered with the Board.

Contact Information

For specific questions, please contact WSLCB Customer Service, at 360-664-1600 or www.liq.wa.gov.